

KLING MEMORIAL LIBRARY BOARD

MEETING AGENDA

Date:	Thursday, August 13, 2026	Location:	Meeting Room
Time:	4:30 PM	Meeting Type:	Regular meeting

Board Members:

- | | |
|--|---|
| ☐ Cindy Freese | ☐ Clay Edwards |
| ☐ Sally Lennard | ☐ Kristen Reichert |
| ☐ Ron Dellit | ☐ Lindsey Freese, Director |
| ☐ Jerry Zeiner | ☐ Merideth Mcdonald, Council Liaison |

STANDING AGENDA ITEMS

<i>Item</i>	<i>Motion/Second</i>	<i>Time</i>
1. Call to order		
2. Roll call		
3. Adoption of agenda		
4. Approval of minutes		
5. Friends Liaison Report - Upcoming Meeting 8/20		
6. Director's report - updates, usage, circulation, financial statements		
7. Approval of Bills		
8. Adjournment		

ACTION AND AGENDA ITEMS

<i>Agenda Items - Old Business</i>	<i>Motion/Second</i>	<i>Next Agenda Y/N</i>
1. Children's Area Remodel		
1. Filling Trustee Vacancy		
<i>Agenda Items - New Business</i>	<i>Motion/Second</i>	<i>Next Agenda Y/N</i>
1. Annual Review of the Long Range Plan		

NEXT MEETING: AUGUST 13, 2026 4:30PM

Kling Memorial Library Board Minutes

July 9, 2026

President Cindy Freese called the regular meeting of the Kling Memorial Library Board of Trustees to order at 4:30 p.m. Board members present were Ron Dellit, Sally Lennard, and Jerry Zeiner. Meredith McDonald was in attendance as the council liaison as well as Director Lindsey Freese. The following members were absent: Clay Edwards and Kristen Reichert.

Zeiner moved to adopt the meeting agenda. Dellit seconded the motion, motion carried. Zeiner then moved that the minutes from the June meeting be approved. Dellit seconded the motion, motion carried.

The Friends group has elected the following officers: President: Chuck Hamann, Vice President: Davide Brown, Secretary: Annie Grimm, and Treasurer: Diane Adair.

Director Freese shared the director's report with the following highlights:

- We have received a Tier 3 accreditation through the State Library of Iowa. Accredited libraries receive a higher rate of compensation through the State Library's Enrich Iowa Program. Our accreditation status began July 1, 2026 and is valid through June 30, 2029.
- The State Library and Iowa AEAs have finalized a new agreement for IA Shares Delivery Service. Following discussions this spring, a new agreement was reached for the AEAs to facilitate IA Shares delivery service in FY27 along with an option to extend the agreement another year for FY28. They are also working with the vendor LibraryOne to finalize a contract for their CollectConnect platform. This platform, which was previously Baker & Taylor Bibliostat, would allow the State Library to collect data from public libraries for things like the Enrich Iowa report and the Annual Survey. This may have an impact on when the reports become available to file.
- Adult Trivia Night at South Porch Cider Co. on June 23rd went very well. There were 8 teams with 40 participants. Another trivia night might be planned for October as a fundraising activity. The final adult summer reading program was the Sip & Stencil DIY custom book edges on July 7 with 10 adults joining that night.
- The last few children's programs for summer reading were also very well attended. They received many compliments on the Buck Jones drawing workshop with a family coming from Marshalltown specifically so their child could meet someone who has made a profession out of drawing. Our America 250th Birthday party was a smash with over 150 kids and families attending. Emery's 1st-5th grade Dino STEAM days were also very successful this year with an average of 32 attendees each week. Shannon did a great job leading teen programs this summer as well. A total of 81 teens participated in the YA programming, a slight increase from last year.
- On July 2 we held a donors open house and invited individuals and those from community groups who donated to the project to check out the finished Children's Area. In spite of the terrible weather, 10 people showed up. There is a full list of donors recognized on the wall in the Children's Area.
- Service Roofing of Waterloo inspected some of the places where water was coming in. They sealed a couple of areas on the west side of the roof. They also said there were some areas where the flashing had come away, so they were able to fix those spots as well. Freese did not notice any rain dripping in or any ceiling tiles water damaged during the storm on July 2.
- Circulation was up this month with many successful programs as well.

June gifts from the following were acknowledged: Cindy Haefner, Cheryl Kuehn, Friends of KML, Elaine Harvey, Holy Family Parish St. Gabriel, Noel & Dottie Rewerts, Sonja Wilhau, Andrew & Kristen Reichert, Charlie Haywood, and Exira School.

Zeiner moved that the following bills be paid:

General:			
Department #	Vendor	Amount	Description
001-410-6505	Amazon Capital Services	\$311.77	Books
001-410-6507	Amazon Capital Services	\$167.60	Supplies
001-410-6507	Bunkers, Emery	\$49.36	Program Supplies
001-410-6505	Center Point LP	\$195.36	LP Books
001-410-6725	GFC Leasing	\$200.02	Copier Contract
001-410-6508	GNB Bank	\$139.00	Postage - Stamps
001-410-6516	GNB Bank	\$12.90	Passport Postage
001-410-6371	GC Muni Utility	\$357.13	Library Lighting
001-410-6372	GC Muni Utility	\$380.33	Library Heating
001-410-6373	GC Muni Utility	\$53.10	Telephone
001-410-6507	KML Petty Cash	\$70.82	Supplies
001-410-6508	KML Petty Cash	\$22.49	Postage
001-410-6516	KML Petty Cash	\$103.20	Passport Postage
001-410-6012	Marin, Lindsay	\$1,275.00	Janitorial Wages
001-410-6502	Midwest Tape	\$407.92	Hoopla Circs
001-410-6505	Overdrive Inc.	\$1,110.84	FY 27 Bridges Content
001-410-6310	Paneless Windows	\$380.00	Window Cleaning
001-410-6417	Precision Lawn Care	\$225.00	Lawn Care/Mowing
001-410-6310	UniFirst Corps.	\$85.10	Floor Mats
001-410-6726	Xerox Corp	\$55.80	Copier Contract
	SUB-TOTAL	\$5,602.74	
Gifts:			
Department #	Source	Amount	Description
181-410-6505	Amazon Capital Services	\$178.46	Gift Books
181-410-6507	Amazon Capital Services	\$488.44	Children's Area
181-410-6520	Amazon Capital Services	\$113.77	SRP Supplies
181-410-6507	Bunkers, Emery	\$72.00	Program Supplies
181-410-6730	Cardinal Construction	\$3,000.00	Children's Area Construction
181-410-6520	Freese, Lindsey	\$171.60	SRP Adult Prizes
181-410-6520	GNB Bank	\$160.25	SRP Supplies
181-410-6502	Meester, Shannon	\$61.93	Gift DVDs
181-410-6507	Meester, Shannon	\$35.68	Teen Program Supplies
181-410-6507	Reiman Gardens	300.00	Adventure Pass
	SUB-TOTAL	\$4,582.13	
	GRAND TOTAL	\$10,184.87	

Dellit seconded the motion, motion carried.

Freese updated the board on the children's area remodel. She is waiting on Library Furniture International to provide information about a low bench with storage on casters as a possible memorial for Patty Copeman. Other ideas include a loveseat or a mini discovery table which may be upgraded to a larger size. Patty's name will be put on the furniture chosen as her memorial chosen by the family.

Director Freese wanted to share information about Consideration of AI Acquisitions with the board. She read through what a few libraries have and will send board members the article with this information. She doesn't feel we need to add anything to what we have but for future knowledge, we will have this information.

With Schupbach's resignation from the board, Becky Frisch has expressed an interest in filling that vacancy. Freese will submit her name for approval.

The board was in discussion as a response to Iowa's new law requiring that we must designate annually where notice of board meetings will be posted 24 hours ahead of the meeting time. Zeiner moved that the Kling Memorial Library will post notice inside the front door with the agenda attached and also on the library's website. Dellit seconded the motion, motion carried.

With no further business, Zeiner moved for adjournment. Dellit second the motion, motion carried.

Respectfully submitted,
Sally Lennard, Secretary

Kling Memorial Library Director's Report

August 13, 2026

Library staff made good progress on organization and storage improvements while the building was closed for cleaning. We filled a dumpster and cleared enough space to access both the closet in the computer room and the Grundy Room. We also began moving some story time supplies into the new cupboards in the Children's Area. In addition, we created a Book Club Corner in the stacks to make our multiple-copy book sets more accessible to patrons who may want to use them for their own book clubs. Most of these sets were originally purchased for Literature Over Lunch, and relocating them also freed up considerable space in the back office.

We had a great time welcoming RAGBRAI riders on July 23. The library was open to riders and offered light snacks, water, and charging stations. The charging stations were particularly popular, and we had more than 130 people through the doors during the event.

The Enrich Iowa and Open Access reports both became available in July through CollectConnect. I completed both of those reports on July 31st, a month ahead of the deadline. During FY26, we had 1,274 Open Access checkouts, meaning items loaned from our collection to patrons who live outside the cities of Grundy Center, Holland, or rural Grundy County. Materials were checked out to patrons from 18 different communities and across 4 counties.

Emery is busy scheduling and planning our school-year programming. The theme for our Kindergarten–5th grade programs this year will be Art. We are also planning to feature an outside presenter once a month, with potential presenters including ISU Extension, Grundy County Emergency Management, and the Women's Club. Shannon met with our Teen Advisory Board on July 16 and welcomed three new members. The TAB is planning a team-building lock-in for August 29 from 5:00–11:00 p.m. They have also begun planning their monthly teen programs, which will begin in September. Kelli's last day at the library before returning to college will be Friday, August 21.

The Grundy County Library Association met in Conrad on July 30th for our regular quarterly meeting. Four out of the six librarians were in attendance in person, with the other two joining via Zoom. We discussed possible topic for our next countywide trustee training which we hope to hold again this fall. We are also looking ahead to next spring with the hope of hosting a continuing education opportunity for other librarians from surrounding communities. Each library also shared details about its summer reading program. Our next meeting will be held in Dike in October.

In April, I received a quote from Advantage Archives to add Grundy Register newspapers from September 12, 2019, through April 2, 2026, to our existing digital archives. The original quote was \$1,260, but Advantage Archives is now offering a 20% discount as part of its America 250 promotion, bringing the cost down to \$1,000.44. I signed the contract to update our archives at the discounted price. I still need to investigate whether digital copies of the newspapers are available for 2016–2019. If they are not, our only option will be to have the physical newspapers from those years scanned.

**KLING MEMORIAL LIBRARY
MONTHLY REPORT
MONTH OF JULY 2026**

Circulation:

Total circs for the month: 2321 (print) 363 (Bridges) 443 (Hoopla) = 3,127

Year ago: 2525 (print) 310 (Bridges) 254 (Hoopla) = 3,089

Gain (+) or Loss (-) from last month: -83

Gain (+) or Loss (-) from last year: +38

Largest Daily Circulation: 251 Smallest Daily Circulation: 20

New Borrowers: 11 City: 7 County or Other: 4 Renewals: 38

TOTAL CIRCULATION:

Summary of month's in-house services:

Genealogy: 5 Periodicals: 50 Games/Toys: 559 Coloring Sheets: 117 Make & Take Kits: 51

Special Program: 118 WiFi: 442 Reference/Tech Assistance: 171 Computers: 190

Passport Assistance: 63 Teen Space Use: 48 STEM Users: 122

Patrons Thru the Door: 2,515 (101 daily avg.)

MEETING ROOM USE AND PROGRAM ATTENDANCE:

Number of Programs for Children 0-5:	0	Attendance:	0
Number of Programs for Children 6-11:	2	Attendance:	29
Number of Programs for Teens 12-18:	3	Attendance:	38
Number of Programs for Adults 19+:	5	Attendance:	49
Number of General Interest Sessions:	4	Attendance:	337
TOTAL Programs	14	Total Attend:	453
Number of Meetings:	9	Attendance:	89

FINANCIAL REPORT: JULY Revenue

Fax: **\$24.00**

Copy & Printing: **\$121.25**

Passports: **\$1,220.00**

Gifts & Memorials: **\$1,675.39**

Total: \$3,040.64